



Homeowners' Association Newsletter

November 2010

► *Letter from the President*

Greetings!

It's hard to believe we are already getting ready for 2011. At this time of year we set goals for what we want to accomplish in the next year and we would really like to have input from homeowners. If you have feedback on what you think the HOA should tackle next, please send me an email. And if you have any interest in getting involved in the HOA, now is the time. We are anticipating needing 2 new Directors in February as well as people willing to serve on all committees including the ACC (Architectural Control Committee), newsletter and social committee.

In December our property manager, Charlotte Fitzgerald, will send out our annual homeowner mailings which will include information on an updated Homeowner Directory, annual meeting materials, and the annual assessment for 2011. The HOA Board is proposing to NOT increase dues for 2011 so annual assessments will remain at \$277.

On a separate topic, unfortunately the holidays can sometimes bring an increase in crime and it's important to be aware of what is happening around the neighborhood. The Mill Creek Police Department is working in conjunction with www.CrimeReports.com to help inform citizens of crime that is taking place around the community. Basic information from all case reports that are generated through the Mill Creek Police Department is uploaded on to the Crime Reports database and citizens can look at a map and view what crimes have been occurring. Additionally, if you are interested in receiving updates specific to the Mill Creek Highlands, you can subscribe to receive email alerts on this website and stay informed.

Best wishes for a safe and happy winter,

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► *Upcoming Projects*

We currently have two projects in the works. In the upcoming weeks all wooden mailbox structures are going to get a new coat of paint along with the mailboxes near the Mays Pond Trail. You may have noticed that the lattice work was taken down a while ago and this was because repairs were difficult when either vandalism or accidents occurred. The second project is continued maintenance along the trail system. Several trees along the trails are dead and in need of coming down safely before a storm takes them down.

Looking ahead after these two projects, one which is in the future for the HOA is the decision on replacement equipment for the “Tot Lot” which is the small playground area off of Highlands Blvd between 29th and 30th Dr. SE. This will be a relatively large expense for the HOA and one we’ve already started setting aside funds.

► *New Director Needed*

The Mill Creek Highlands HOA is looking for a volunteer to fill a **current** vacancy on the Board of Directors. The unexpired term runs through February 11, 2013. The Board meets regularly on the second Monday of every month at 7:00 pm at Merrill Gardens in Mill Creek. The Board oversees the affairs of the association with administrative and accounting services provided by Windermere Property Management. Candidates should be familiar with

association Rules and Regulations, Bylaws, and the CC&Rs, in addition to Mill Creek Municipal Code and RCW Chapter 64.38. Usually Directors are appointed as association Officers. The Vice-President and Treasurer positions are available. All Directors and Officers are insured by United States Liability Insurance Group at association expense. Interested candidates should contact our Association Manager, Charlotte Fitzgerald, for more information.

► *ACC Volunteers Needed – Help Keep the Neighborhood Looking Its Best!*

The Architectural Control Committee has three vacancies. These volunteers are responsible for governing the use and appearance of property in the Highlands. At the ACC’s direction, Charlotte Fitzgerald of Windermere Property Management performs all administrative duties such as mailing non-compliance notices and other communications. The two main ACC objectives are to maintain architectural guidelines, and to enforce the CC&Rs and Rules & Regulations. ACC volunteers keep Highlands’ properties and common areas clean, safe and beautiful. Interested homeowners may find construction, home maintenance, landscape and gardening experience useful. Contact Charlotte Fitzgerald for more information even if only one aspect of ACC work interests you. You can always volunteer for a portion of the job and all help is greatly appreciated by the Board and your neighbors.



► *Neighborhood Parking*



The City of Mill Creek is responsible for enforcing our parking laws. If you are concerned about a vehicle parking situation, please call non-emergency 911. If illegally parked, vehicles will be ticketed, and towed after 48 hours.

These signs can be found throughout the City of Mill Creek. You may have seen one at the entrance to our subdivision. The true meaning is that after 24 hours your vehicle is parked illegally and is in jeopardy of being towed. The board wants to encourage every resident to make use of their own garage and driveway. Mill Creek residential streets are meant only for occasional parking.

Parking on neighborhood streets is discouraged because:

- **SAFETY IS COMPROMISED.** The view of the total road is blocked for other drivers.
- **STREET CLEANING EQUIPMENT IS OBSTRUCTED.** Sweepers are denied access to all of the road.
- **CONSIDERATION OF RESIDENTS IS IGNORED.** Residents do not appreciate having neighborhood cars and trucks parked in front of their homes, except occasionally.

