

**Architectural Control Committee Approval Request Form**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Lot# \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**\*\*\* ALL APPROVALS SUBJECT TO CC&R'S \*\*\***

**THIS REQUEST IS FOR THE FOLLOWING PROJECT** (You are responsible for all required Permits):

- Clearing, grading, or removal of natural vegetation or stumps and landscaping: *Trees – over 5" diameter*
- Constructing, Altering, or Addition to: **Fence; Wall; Deck; Bulkhead; Dog Run; Above-ground swimming pool; Radio Tower; Satellite dishes (more than 20" diameter); Television/radio antennas; Other structure**
- Addition to, or Altering Exterior of any Building: *Remodeling; Re-roofing, Re-siding; Painting; Windows; etc.*
- Other improvements

**THIS WORK WILL BE PERFORMED BY:**       The Homeowner       Licensed General Contractor

**Contractor's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Contractor License#** \_\_\_\_\_

**Please write a brief description of your project.** The external design must be harmony with existing structures, the location reasonable in relation to topography, surrounding structures and streets.

Please check [] **ATTACHED are 2 copies of the site plan, building plans and specifications showing the nature, shape, height, materials, colors and location of the project. Paint Samples must be attached**

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*Please submit request to:*  
 NW Management Group LLC  
 Attention: Mill Creek Highland Association  
 Manager 7100 Evergreen Way, Suite B, Everett,  
 WA 98203 Phone: 425-551-4800 Fax:  
 425-355-9512  
 Email: MillCreek@nwmgmtgroup.com

**Date submitted to ACC:** \_\_\_\_\_ \* Please Note: Approvals may take up to 30 days per CCR's Article 5 Sec.B

**ACC ACTION -> Date:** \_\_\_\_\_ **Response:** \_\_\_\_\_ **APPROVED** \_\_\_\_\_ **NOT APPROVED**

**ACC BOARD Signatures:** \_\_\_\_\_

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***It is the Owner's responsibility to obtain any Permits that are required through the city, county or any other governmental bodies before doing any project. Any ACC approval does not give approval for these agencies.***